ASSUMPTION LOG

National Currency Printing and Secure Banknote Production Facility Project (NCPBF)

Project Title:

National Currency Printing and Secure Banknote Production Facility Project (NCPBF)

Project Sponsor:

Central Bank

Prepared by: PMIC of Lazuli Pamir Consulting – for learning purpose only

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ASSUMPTION LOG:

Project: National Currency Printing and Secure Banknote Production Facility Project (NCPBF)

Purpose: To document, validate, monitor, and manage assumptions that influence project planning, execution, and decision-making.

Assumption Log (Table):

Assumption ID	Assumption Description	Category	Source	Validation Method	Impact if Invalid (S/C/Q/Sec)	Owner	Status	Review Frequency	Trigger if Invalid	Related Risk ID
AS-01	Project funding will be released as planned according to the approved budget profile	Financial	Project Charter	Funding release confirmation	C / S	Sponsor	Active	Quarterly	Delay in fund release	R-01
AS-02	Approved project scope will remain stable during	Scope	Charter / Governance	Change control metrics	S / C / Q	Project Manager	Active	Monthly	Increase in change requests	R-02

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Assumption ID	Assumption Description	Category	Source	Validation Method	Impact if Invalid (S/C/Q/Sec)	Owner	Status	Review Frequency	Trigger if Invalid	Related Risk ID
	construction and installation phases									
AS-03	Required security approvals will be obtained within planned timelines	Security	Governance Framework	Approval records	Sec / S	Security Board	Active	Monthly	Approval delay > 30 days	R-03
AS-04	International vendors will comply with contractual delivery schedules	Procurement	Contract Strategy	Vendor performance reports	S / C	Commercial Manager	Active	Monthly	KPI deviation	R-04
AS-05	Printing machinery technology will integrate with IT	Technical	Design Assumptions	Integration testing	Q / S / Sec	IT Lead	Active	Phase-based	Failed system tests	R-05

Assumption ID	Assumption Description	Category	Source	Validation Method	Impact if Invalid (S/C/Q/Sec)	Owner	Status	Review Frequency	Trigger if Invalid	Related Risk ID
	and security systems without major redesign									
AS-06	Skilled technical staff can be recruited or trained before commissioning	Resource	Training Plan	Training completion rate	S / Q	Training Lead	Active	Quarterly	<80% training completion	R-06
AS-07	Construction materials will be available as per procurement schedule	Procurement	Procurement Plan	Delivery tracking	S / C	Construction Lead	Active	Monthly	Delivery slippage	R-07
AS-08	Power supply and redundancy systems will meet operational	Technical	Design Basis	System testing	Q / Sec	Engineering Lead	Active	Phase-based	Power test failure	R-08

Assumption ID	Assumption Description	Category	Source	Validation Method	Impact if Invalid (S/C/Q/Sec)	Owner	Status	Review Frequency	Trigger if Invalid	Related Risk ID
	reliability requirements									
AS-09	Cybersecurity controls will meet required security classification standards	Security / IT	Security Framework	Penetration testing	Sec / Q	Security Board	Active	Monthly	Failed security test	R-09
AS-10	Regulatory and compliance requirements will remain stable during project lifecycle	Compliance	Governance Framework	Compliance review	S / C	PMO Governance Lead	Active	Quarterly	New compliance requirement	R-10
AS-11	Stakeholder decision-making timelines will align with	Governance	Governance Plan	Meeting adherence	S	PMO	Active	Monthly	Missed approvals	R-11

Assumption ID	Assumption Description	Category	Source	Validation Method	Impact if Invalid (S/C/Q/Sec)	Owner	Status	Review Frequency	Trigger if Invalid	Related Risk ID
	governance calendar									
AS-12	No major changes to currency production standards after design freeze	Scope / Quality	Design Freeze Gate	Change log review	Q / C	Project Manager	Active	Phase-based	Late design change	R-12
AS-13	Data migration volumes and quality are within planned thresholds	IT	IT Strategy	Data validation	Q / S	IT Lead	Active	Phase-based	Data quality failure	R-13
AS-14	Facility access controls will prevent unauthorized	Security	Security Plan	Access audit	Sec	Security Board	Active	Monthly	Audit non-conformance	R-14

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Assumption ID	Assumption Description	Category	Source	Validation Method	Impact if Invalid (S/C/Q/Sec)	Owner	Status	Review Frequency	Trigger if Invalid	Related Risk ID
	access at all times									
AS-15	PMO standards and reporting tools will remain available throughout the project	Governance	PMO Charter	PMO audit	C / S	Head of PMO	Active	Quarterly	PMO resource reduction	R-15
AS-16	Procurement approvals will follow delegated authority without escalation delays	Governance	Procurement Governance	Approval tracking	S	Procurement Board	Active	Monthly	Approval backlog	R-16
AS-17	Operational handover criteria will be agreed	Operations	Governance Framework	Acceptance sign-off	Q / S	Operations Lead	Active	Phase-based	Undefined acceptance	R-17

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Assumption ID	Assumption Description	Category	Source	Validation Method	Impact if Invalid (S/C/Q/Sec)	Owner	Status	Review Frequency	Trigger if Invalid	Related Risk ID
	before commissioning									
AS-18	Quality inspection resources will be available during peak testing periods	Quality	QA/QC Plan	Resource availability	Q / S	Quality Manager	Active	Monthly	Resource shortage	R-18
AS-19	Confidential project information will be handled according to classification rules	Security	Data Governance	Audit results	Sec	PMO Document Controller	Active	Monthly	Data breach incident	R-19
AS-20	Lessons learned will be captured	Governance	PMO Methodology	Lessons learned register	Q	PMO	Active	Quarterly	Repeated issues	R-20

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Assumption ID	Assumption Description	Category	Source	Validation Method	Impact if Invalid (S/C/Q/Sec)	Owner	Status	Review Frequency	Trigger if Invalid	Related Risk ID
	and applied continuously									

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Notes (Very Important):

- Assumptions are documented during Initiating and Planning, but reviewed throughout the project.
- Assumptions must have:
    - An owner
    - A validation method
    - A review frequency
    - A trigger condition

- Strong governance requires continuous validation of assumptions, not one-time documentation.

Definition:

An assumption is a factor that is considered true for planning purposes without proof; the key difference between an assumption and a risk is that an assumption is believed to be true, while a risk is an uncertain event that may occur, and if an assumption is proven invalid (a "killed assumption"), it must be converted into a risk and managed through the risk management process.

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